

Part 1 Minutes



GOVERNING BODY OF BEDDINGTON INFANTS' SCHOOL

Full Governing Body Meeting

Wednesday 18th March 2020 at 6.45pm at Beddington Infants' School

Present: Glen Smith (Chair) Steve Allen
Liz Kearney (Headteacher) Kirsty Styles
Nicola Smith Andrew Daines
Alan Rowe Brindha Nathan
Hilary Alexander

Also in attendance: Kelly Reid (Assistant Headteacher - Safeguarding and Inclusion) - Item 2
Carole Petty (SBM) - Item 3
Lynn Atkins (Clerk)

	ITEM	ACTION BY
1.	APOLOGIES FOR ABSENCE Apologies were received from Cllr. Sunita Gordon and these were accepted.	
2.	SAFEGUARDING PRESENTATION Kelly Reid - Assistant Headteacher leading Safeguarding and Inclusion provided a presentation for governors on Safeguarding. The characteristics of the school were also discussed in relation to Special Educational Needs. There are 23 Pupil Premium children, which is 8% of the school. 1 child in Year 1 is eligible for Services PP. <u>SEND</u> Nursery - 5 children (14%) Reception - 6 children (7%) Year 1 - 22 children (29%) Year 2 - 14 children (17%) 53 children in the school are SEND, which is 18.5% of the school. Extra support is given to the children and staff as appropriate. LK explained that they have a lot of spaces in Y1 and children taken in to this year group in-year have a high level of need. <u>EAL</u> Nursery - 5 children (14%) Reception - 24 children (27%) Year 1 - 26 children (34%) Year 2 - 30 children (34%)	

	<p>85 children in the school are identified as having English as an additional language, which is 29% of the school. The list of languages spoken was provided, with Polish and Urdu being the most spoken languages after English. LK said that it was good to see how diverse the school is.</p> <p><u>SEND and EAL</u> Nursery - 1 child (20% of EAL are also SEN) Reception - 3 children (13% of EAL are also SEN) Year 1 - 3 children (27% of EAL are also SEN) Year 2 - 7 children (17% of EAL are also SEN)</p> <p>14 children in the EAL cohort are also SEN, 16% of the EAL cohort and 5% of the school.</p> <p><u>Medical Needs</u> Nursery - 0 children Reception - 2 children Year 1 - 6 children Year 2 - 1 child</p> <p>There is a medical healthcare plan for each child to ensure that staff know how to support the needs of that child.</p> <p><u>Child Protection</u> A list of families receiving support in each year group by category was provided. This is 16 children (11 families). In addition, there are several families who are receiving support from school staff who do not meet the threshold for external intervention.</p> <p>Headline data for KS1 pupils with SEND for Reading, Writing and Maths was shown on the screen. Children with SEND are doing well, in comparison with non-SEND children. EYFS headline data was shared for Reading, Writing and Maths.</p> <p>CJ had met with LK this week. He found that pupils are achieving well and working hard. Quality First teaching is working and interventions are working.</p> <p>KR was thanked for her presentation and for her work in the school. She then left the meeting.</p>	
3.	<p>SCHOOL BUDGET UPDATE This Item is recorded in Part 2 (Confidential) minutes.</p>	
4.	<p>DECLARATION OF INTERESTS New declaration of interest forms were completed by the new governors. There were no declarations of interest in any items on the agenda.</p>	
5.	<p>GOVERNING BOARD MEMBERSHIP a) There were no terms of office due to expire. b) There were no vacancies. NS currently is staff governor. If any other staff member was interested in becoming a staff governor she would be an Associate. c) All governors were happy to continue on the Committees they were on. New governors were asked to consider which they would attend. Curriculum and Achievement Committee - KS will join. Children, Families and Community - AD will join. AR will attend the committees and will then decide which to join. d) Link Governors - It was suggested that governors were linked to the 7 gifts rather</p>	

	<p>than to subjects. GS is safeguarding governor and HA is SEND governor. Action: NS to send out the list of 7 gifts so that governors can see if there is a particular area of interest they wish to link to.</p> <p>LK explained that Chris Jacobs was in school for the Challenge Day. He interviewed senior leaders, looked at data and spoke to teachers. The inspection of Outstanding schools was discussed, many of these are now dropping to Good because they have not been inspected for some time and requirements have changed. Ofsted inspectors now expect children to be able to say 'this is what we are doing in Science, this is what we are doing in History'. Children have to be reminded what they are learning and have the understanding behind it.</p>	NS
6.	<p>MINUTES OF THE PREVIOUS MEETING HELD ON 20TH NOVEMBER 2020 The minutes of the previous meeting were agreed as an accurate record and were signed by the Chair.</p> <p><u>Matters Arising - Actions</u> (5) As agreed above, NS will send. (6) SG sent this out. (9) HA sent names of contractors. Tree work has started at the front of the school.</p>	
7.	<p>MINUTES/REPORTS FROM COMMITTEES Minutes of Resources Committee, Curriculum and Achievement Committee and Children, Families and Community had been sent to the Chairs.</p> <p>Resources Committee discussed the need to replace computers. All computers need to be updated to Windows 10 as Microsoft is no longer supporting Windows 7. This is a particular concern for office computers in order for them to be GDPR compliant. It was agreed that a proposal would be sent and agreed by email. Computers will be taken out of the computer room and used in other parts of the school, using the ten laptops and adding more. Chromebooks were considered but these are better for older children and also need personal log-ons. Action: IT proposal will be sent out. Governors will have a week for any comments/questions. If no response it will be assumed that the school can go ahead.</p>	All
8.	<p>REPORT OF THE HEADTEACHER A report had been provided for governors. A staffing list was provided. Blue indicates staff not directly employed and Green indicates temporary staff.</p> <p>The characteristics of the school had been covered in Item 2, together with PPA.</p> <p>There had been good attendance at Governor Day. AD said that it was a very enlightening experience. He was impressed by how open the children were and he learned a lot. KS visited the Nursery and said it was very good and a very bold, nice big space for the youngest children. AR said that the staff made him feel welcome and were really good at explaining things. There was a lot of good interaction and he also thought the Nursery was amazing. He felt he got a better understanding of how the school runs. SA added that it was really bad weather on the day they were in school, the children were all dressed up for world book day and it was really interesting seeing the children getting ready to go outside.</p> <p>Each of the year leads gave a short talk about their year group and helped set the scene for governors. Curriculum development is going ahead for the new Ofsted framework. LK said that they need to divide the curriculum content on the website into the new sections of Intent, Implementation and Impact. Chris Jacobs was very</p>	

	<p>happy with the excellent provision at BIS and said that they should offer CPD to other schools.</p> <p>LK said that they will have a meeting with LBS finance. BIS is not a big enough school to carry empty spaces, they also cannot lose any more teaching staff as they have cut everything they can. They will ask for help because they are not full and rather than any more staff losses would look at a two to three year recovery plan instead. The methodology of this provision has to be shared with other schools. It is a natural way of learning that does not cost children their childhood.</p> <p>The working party for fundraising and grants is really important and the Beddington Buddies (PTA) are also doing an amazing job in raising funds and donating funds for the climbing frame.</p>	
9.	<p>SCHOOL PRIORITIES AND THE SCHOOL DEVELOPMENT PLAN</p> <p>Governors had the School Priorities at Governor Day with the updated SDP. Each term teaching staff review against targets for that term and RAG rate them. This is done at the last staff meeting of every term.</p> <p>Action: NS to send out the revised SDP</p>	NS
10.	<p>SAFEGUARDING ARRANGEMENTS</p> <p>It was noted that KR had done her DSL training. LK had booked to update hers but it has been cancelled due to COVID-19. She will rebook asap.</p>	
11.	<p>GOVERNOR VISITS TO SCHOOL</p> <p>Governor Day provided the opportunity for governors to visit the school.</p>	
12.	<p>GOVERNOR TRAINING</p> <p>The new governors had done the Introduction to Governance training. AR thought it was good. It clarified the difference between strategic and operational and introduced a number of terms used in schools. He had also completed safeguarding training on Educare and will complete safer recruitment. AL had done school visits training and will complete some further online training. A range of courses are available through Governor Services or on Educare.</p> <p>LK said that the Local Authority had recently had a re-visit on SEND. The results will be published soon. The LA is also due a safeguarding re inspection. The schools interviewed for SEND and safeguarding can trigger an inspection. A lot of LAs are in a similar position. The expectation is that they should have made progress.</p> <p>The local police are engaging with schools again, with a focus on working with children and families. Sutton is a very divided borough and they are hoping to encourage families to cross the borough for events.</p>	
13.	<p>CORRESPONDENCE TO THE CHAIR AND CHAIR'S ACTION</p> <p>There had been no Chair's Actions.</p>	
14.	<p>COVID-19 UPDATE AND PREPARATION</p> <p>LK had circulated a risk assessment prepared for BIS. It had been announced that schools would close. The LA had been told this was coming and contacted schools across the borough re. keeping settings open for children entitled to PP or those of key workers, if no childcare is available. It is not clear how many would be needed. Two of the SET schools have volunteered. Academy chains and Maintained schools</p>	

	<p>will provide hubs if numbers are small. Headteachers will talk to staff about volunteering. Two week rotas and three to four hour shifts were suggested.</p> <p>With regard to children doing their schooling at home, BIS have had a staggered approach. They have offered resources that parents can pay for in Maths and Reading, 'Learning Together' sessions give things to carry on at home (at minimal cost), parents have free access to a whole array of resources through Learning Grid for London, with an individual log-on (those absent have been sent this by email). e-books are also a great resource and year leaders have developed a list of resources and ideas of things to do at home, these are open-ended.</p> <p>KS asked if there was any guidance for parents on how much they should be doing at home. LK said they would try to do this.</p> <p>Governors asked about ongoing communication and LK said that this is not known yet. The school office inbox will be monitored and communication forwarded to email addresses as appropriate.</p> <p>Governors asked what the expectations on staff were. LK said that they are trying to work out what is fair and reasonable in the current circumstances but these are still being considered, they will be compiling lists of things that can be done at home. This will be shared for teachers, then for support staff.</p> <p>It was explained that some staff were not on a contract, One teacher, LSAs and one TA, also the cleaning contractors. This was discussed and it was agreed that all staff should continue to be paid, although they will also look into their insurance cover.</p>	
15.	<p>CONFIDENTIAL MATTERS</p> <p>Item 3 was recorded in Part 2 (Confidential) minutes.</p>	
16.	<p>DATE OF NEXT MEETING</p> <p>Next term the governing body may need to hold virtual meetings and this was discussed, including options to facilitate this like Skype, Zoom or 365 Teams. Dates had been set as follows:-</p> <p>Wednesday 6th May - Curriculum and Achievement Committee Children, Families and Community Committee</p> <p>Wednesday 20th May - Resources Committee</p> <p>Wednesday 1st July - FGB</p>	

Closing Time of Meeting: 9.50pm

Chair's Signature Date