

Beddington Infants' School and Nursery



The Use of Digital Images Policy

Please read this information in conjunction with Page 5 of your child's admission form.

The information below explains the different ways images of your child may be used as part of the operation of the school by the school. By completing the admission form you are able to give permission as you feel appropriate.

The use of Digital Images

During the school year we take photographs and video clips of the children to record their learning journey. We may use these images in the school learning environments, in the school prospectus or in other printed school publications as well as electronically on the school's website.

From time to time our school may be visited by representatives of the media who will take photographs or film footage of an important visitor or other school event. Pupils are likely to appear in these images, which may appear in local or national newspapers, or on television.

There are also occasions when you visit the school and take photographs or video such as Christmas Productions or assemblies. These photographs/videos are for your personal use only and **must not be uploaded to social networking sites or similar.**

To comply with the Data Protection Act we need your permission before we can photograph or make any recordings of your child. Please answer the questions in relation to images on Page 5 of your child's admission form.

Parents/ Carers Agreement

- I understand that permission is valid for 4 years from the date signed, or for the period of time that our child attends this school.
- It is our responsibility to let the school know if we want to withdraw or change our agreement at any time.

- As the child's parents/guardians, we agree that if we take photographs or video recordings of our child/ren, which include other pupils, we will use these for personal and family use only.

School Agreement

- We, the school, will not use the personal details or full name of any child in a photographic image or video clip on our website, in our school prospectus or in any other printed publication.
- If we use photographs of individual pupils we will not use the name of that child in accompanying text or photo caption unless we have your agreement.

All pupils use computer facilities including Internet access as an essential part of learning, as required by the Early Years Foundation Stage and National Curriculum.

By signing the admission form for your child you are confirming you have read and understood the above guidelines.