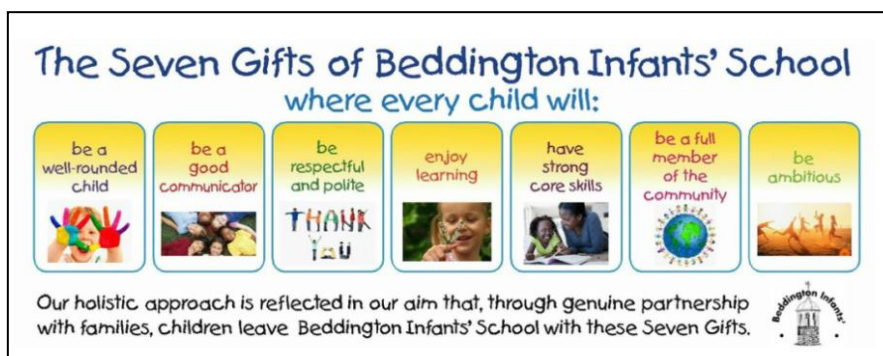


## Beddington Infants' School

### Charging and Remission Policy



#### Introduction:

This policy sets out the circumstances in which Beddington Infants' School charges students in respect of activities organised by school staff.

Beddington Infants' School and the Governing Body recognise the valuable contribution that the wide range of additional activities can make towards the children's personal and social development. e.g. cooking, short walking trips to the park or shops, special visitors.

The Governing Body aims to promote and provide such activities as part of a broad and balanced curriculum for the children.

#### Charging Policy

Any charges made by the school must meet the requirements of the Education Reform Act 1996. The school endorses the guiding principles contained in the Act, in particular that no child should have his/her access to the curriculum limited by charges.

#### 1. Education during school hours

1.1. Any activity required specifically by the curriculum, or to fulfil a statutory duty cannot be charged for. Voluntary contributions towards the cost of the activity may be invited. A child will not be excluded from taking part in an activity because his/her parents are unwilling or unable to pay, however the school reserves the right to cancel the activity if insufficient funds are available.

1.2. In certain circumstances, the provision of a trip in school time may be entrusted to a 'third party', for example a tour operator. The school will be responsible for advising parents on the adequacy of the arrangements made by the third party to secure the safety and welfare of the children. In these cases, a charge can be levied directly on the parents by the third party.

1.3. There is no charge for group or class music tuition which is part of the National Curriculum, but parents may be invited, voluntarily, to make a contribution to the cost of hiring instruments or providing music if required.

1.4. Parents cannot be required to supply any books, materials or other equipment for use in school hours, but parents can be invited to assist with the provision of the basic items.

1.5. On a voluntary basis, parents may contribute to the cost of ingredients and materials for use in school. This assumes that the parents will own the finished product.

## **2. Education outside school hours**

2.1. Charges may be made for out-of-school trips or activities on the basis of parental willingness to pay for these 'optional extras'. No remission is available for these trips.

## **3. Breakages and Damages**

3.1. The Governors are entitled to require parents to pay for the cost of damage caused by their and/or the pupil's behaviour (e.g. breakage of a window, damage to furniture). This also applies to lost, damaged or defaced resources.

The Governing Body of Beddington Infants' School is committed to promoting equality and diversity, providing an inclusive and supportive environment for all.

Reviewed February 2017